

## Mid Devon District Council

### Economy Policy Development Group

Thursday, 10 January 2019 at 5.30 pm  
Exe Room, Phoenix House, Tiverton

Next meeting  
Special meeting, Tuesday, 29 January 2019 at 5.30 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr Mrs A R Berry  
Cllr A Bush  
Cllr Mrs C Collis  
Cllr J M Downes  
Cllr S G Flaws  
Cllr Mrs S Griggs  
Cllr Mrs B M Hull (Chairman)  
Cllr F J Rosamond  
Cllr Mrs N Woollatt

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and Substitute Members**  
To receive any apologies for absence and notice of appointment of substitutes.
- 2      **Declaration of Interests under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 3      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 4      **Minutes (Pages 5 - 10)**  
Members to consider whether to approve the minutes as a correct record of the meeting held on 8 November 2018.

- 5 **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.
- 6 **Performance and Risk for 2018/19** (*Pages 11 - 18*)  
To receive a report from the Director of Growth & Chief Executive providing Members with an update on performance against the Corporate Plan and local service targets for 2018/19 as well as providing an update on the key business risks.
- 7 **Financial Monitoring**  
To receive a verbal report from the Group Manager for Financial Services presenting a financial update in respect of the income and expenditure so far in the year.
- 8 **Budget 2019/20 - update** (*Pages 19 - 28*)  
To receive a report from the Deputy Chief Executive (S151) to review the revised draft budget changes identified and to discuss any further changes required in order for the Council to move towards a balanced budget for 2019/20.
- 9 **Shopfront Enhancement Schemes** (*Pages 29 - 34*)  
To receive a report from the Head of Planning and Regeneration providing Members with an update on shopfront enhancement schemes and to seek Members' approval to continue / re-instate such schemes in each of the three main market towns in the District.
- 10 **Economic Development Service Update** (*Pages 35 - 38*)  
To receive a report from the Head of Planning, Regeneration & Growth updating Members on progress with key Economic Development Service Priorities.
- 11 **Identification of items for the next meeting**  
Members are asked to note that the next meeting of the Economy PDG will be a special meeting on Tuesday 29<sup>th</sup> January 2019 to consider the Economic Strategy for Mid Devon District Council and to make recommendation to the Cabinet.

Note: This item is limited to 10 minutes. There should be no discussion on the item raised.

**Stephen Walford**  
Chief Executive  
Wednesday, 2 January 2019

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or if you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310

E-Mail: [slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)